

*Highlands
Community Development
District*

April 15, 2026

Agenda Package

TEAMS MEETING INFORMATION

MEETING ID: 294 922 983 887 33 PASSCODE: gQ7S8cC2

[Click here to join the meeting](#)

2005 PAN AM CIRCLE, SUITE 300
TAMPA, FL 33706

CLEAR PARTNERSHIPS



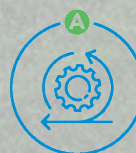
COLLABORATION



LEADERSHIP



EXCELLENCE



ACCOUNTABILITY



RESPECT

Highlands Community Development District

Board of Supervisors

Kangelia Baxter, Chairman
 Mark Bouthot, Vice Chairman
 Orlando Echevarria, Assistant Secretary
 Trang Chu, Assistant Secretary
 Joanna Pharo, Assistant Secretary

Staff:

Kristee Cole, District Manager
 Dan Lewis, District Counsel
 Stephen Brletic, District Engineer
 Brittany West, Onsite Manager
 Jason Jaszczak, Advanced Aquatic
 Epi Carvajal, Pine Lake
 Gail Huff, Sprinkler Solutions
 Sandra MacGregor, Accountant
 John Fowler, Field Inspection
 Diana Kapatsyna, District Admin Assistant

Meeting Agenda Wednesday, April 15, 2026 – 6:00 p.m.

1. **Call to Order and Roll Call**
2. **Approval of the agenda**
3. **Audience Comments – Three (3) Minute Time Limit**
4. **Staff Reports**
 - A. Accounting Staff Report
 - B. Aquatics Inspection Report..... Page 3
 - C. Field Inspection Report..... Page 16
 - D. Landscape Report
 - i. Consideration of Summer Annual Rotation Proposal..... Page 24
 - E. Irrigation Report..... Page 29
 - i. Ratification of Investigate Pressure Switch Proposal..... Page 32
 - ii. Ratification of Replace Pressure Switch Proposal..... Page 34
 - iii. Ratification of Clyne Field Court Mainline Repair Proposal..... Page 36
 - iv. Ratification of Replace Round Valve Box Lid Proposal..... Page 37
 - v. Ratification of Hung Valve on Loch Lauren Proposal..... Page 38
 - F. District Engineer
 - G. District Counsel
 - H. District Manager
 - I. Onsite Manager
 - i. Onsite Manager Report..... Page 40
5. **Business Items**
 - A. Consideration of Holiday Décor Proposal..... Page 42
 - B. Consideration of Engagement Letter - Highlands CDD (AA 3A Project) .. Page 48
 - C. Consideration of GlassPro Services Proposal..... Page 51
 - D. Discussion of Parenting Class Flyers in the Clubhouse
6. **Business Administration**
 - A. Consideration of Minutes from the Meeting held on March 18, 2026 Page 52
 - B. Consideration of March 2026 Check Register (*Under Separate Cover*)
7. **Supervisor Requests**
8. **Audience Comments – Three (3) Minute Time Limit**
9. **Adjournment**

The next meeting is scheduled for Wednesday, May 20, 2026, at 6:00 p.m.

District Office:

313 Campus Street
 Celebration FL 34747
<http://www.highlandscdd.com>

Meeting Location:

Ayersworth Glen Clubhouse
 11102 Ayersworth Glen Blvd.
 Wimauma, FL 33598



Highlands Community Development District Waterway Inspection Report

Reason for Inspection:
Quality Assurance

Inspection Date:
3/31/2026

Prepared for:
Highlands
Community Development District

Prepared by:

Jacob M. Adams, Project Manager & Biologist

www.AdvancedAquatic.com
lakes@advancedaquatic.com

292 S. Military Trail, Deerfield Beach, FL 33442
Locations in: Deerfield Beach, Fort Myers, Port St. Lucie, and Clearwater/Tampa
1-800-491-9621



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Waterway Inspection Report | Page 2

Site Assessments

Pond 1

Comments:

Site Looks Good

Positive results have continued from previous treatments. No issues were observed with algae or submersed weeds. Shoreline weeds and Torpedograss were also treated recently and show positive results. The water level has increased but remains below normal.



Pond 3B

Comments:

Normal Growth Observed

A slight reduction of algae and Slender Spike Rush growth was observed. Treatments will continue to target this growth to keep new growth minimal. No issues were observed with shoreline weeds or Torpedograss. The water level has remained low.



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Waterway Inspection Report | Page 3

Site Assessments

Pond 3C

Comments:

Normal Growth Observed

A minimal amount of floating Slender Spike Rush was observed. This new growth was previously treated and in the decay process has uprooted and is floating. Treatments will continue to target any new growth. No issues were observed with algae or shoreline weeds. The water level is near a normal level.



Pond 3C-1

Comments:

Normal Growth Observed

A minor amount of Slender Spike Rush growth and algae was observed. This new growth will be targeted for treatment during the upcoming visits. No issues were observed with shoreline weeds or Torpedograss.



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Waterway Inspection Report | Page 4

Site Assessments

Pond 6

Comments:

Normal Growth Observed

Minimal new growth of Torpedograss and submersed Slender Spike Rush growth was observed. These will be targeted during the upcoming visits. The native vegetation around the shoreline line perimeter is still showing signs of cold damage. As weather continues to warm up and rainfall becomes more consistent we should see some of the native vegetation recover.



Pond 7

Comments:

Normal Growth Observed

A very minor amount of Slender Spike Rush on the exposed perimeter was observed. This new growth will be targeted for treatment during the upcoming visits. No issues were observed with other invasive shoreline weeds, or algae. The water level has remained low.



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Waterway Inspection Report | Page 5

Site Assessments

Pond 8

Comments:

Normal Growth Observed

A slight reduction was observed in Slender Spike Rush and algae growth. Minor new growth was observed and will be targeted for treatment during the upcoming visits. No issues were observed with shoreline weeds or Torpedograss. Spot treatments for these along the exposed sediment will continue to target any new growth.



Pond 12

Comments:

Normal Growth Observed

Minor amounts of Slender Spike Rush and algae were recently targeted for treatment and are showing positive results. Follow up treatments will be performed to target and remaining growth. No issues were observed with shoreline weeds or Torpedograss.



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Waterway Inspection Report | Page 6

Site Assessments

Pond 13

Comments:

Site Looks Good

Pond 13 continues to look great. The cattail growth in the middle section of the littoral shelf was treated previously and positive results were continue to be seen in their decay. No issues were observed with algae, submersed weeds, or shoreline weeds. The littoral shelf area and the open water area both look great.



Pond 14

Comments:

Site Looks Good

Very minimal amount of Torpedograss growth was observed. This new growth will be targeted for treatment during the upcoming visits. No other issues were observed. Pond 14 looks good overall.



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Waterway Inspection Report | Page 7

Site Assessments

Pond 15A

Comments:

Site Looks Good

Pond 15A continues to look good. Previous treatments targeted shoreline weed growth on the exposed sediment around the perimeter. No issues were observed with algae, submersed weeds, or shoreline weeds. The water level has remained low.



Pond 15B

Comments:

Site Looks Good

Pond 15B looks good overall. The site is currently dry with minimal invasive growth. Invasive growth on this site will continue to be targeted for treatment.



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Site Assessments

Pond 16

Comments:

Site Looks Good

Pond 16 continues to look good. This pond was previously treated for minimal amounts of algae and shoreline weeds along the exposed sediment. Positive results have been seen from these previous treatments. The water level is currently low and most of the littoral shelf area is exposed.



Pond 17

Comments:

Site Looks Good

No issues were observed with algae, submersed weeds, or shoreline weeds. The water level has remained at a low level. Baby Tears were targeted for treatment previously and positive results were seen.



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Site Assessments

Pond 20 North

Comments:

Normal Growth Observed

A minor amount of Slender Spike Rush growth was observed on this pond. This new growth will be targeted for treatment during the upcoming visits. No issues were observed with algae, or shoreline weeds. The water level has remained slightly below a normal level. No other issues were observed.



Pond 20 South

Comments:

Site Looks Good

Pond 20 South looks great. Shoreline weed treatment have continued to targeted minimal new growth along the perimeter of the pond. No issues were observed with algae, submersed weeds, or shoreline weeds. The pond has remained at a slightly below normal level.





Waterway Inspection Report | Page 10

Site Assessments

Pond CM

Comments:

Normal Growth Observed

A new, minor growth of Slender Spike Rush was observed submersed, along the shoreline perimeter. This new growth will continue to be targeted for treatment during the upcoming visits to keep the new growth to a minimum. No issues were observed with algae or shoreline weeds.



Pond PH2-3A East

Comments:

Normal Growth Observed

Treatments for algae were recently performed. A slight reduction in the minor amount of algae was observed on this pond. The remaining algae growth will continue to be targeted for treatment during the upcoming visits. No issues were observed with shoreline weeds or submersed weeds. The water level has remained low.



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Waterway Inspection Report | Page 11

Site Assessments

PH2-3A West

Comments:

Site Looks Good

Previous treatments have targeted Slender Spike Rush growth. Positive results and a reduction were seen. Minimal amounts of Slender Spike Rush remain. Follow up treatments will be performed to further reduce. No issues were observed with algae or shoreline weeds. The water level has remained low.



PH5

Comments:

Site Looks Good

A reduction of Slender Spike Rush and algae were observed. Previously, minimal amount of these were observed and treated. Follow up treatments will continue if new growth is observed. No issues were observed with shoreline weeds.



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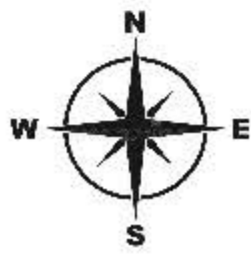
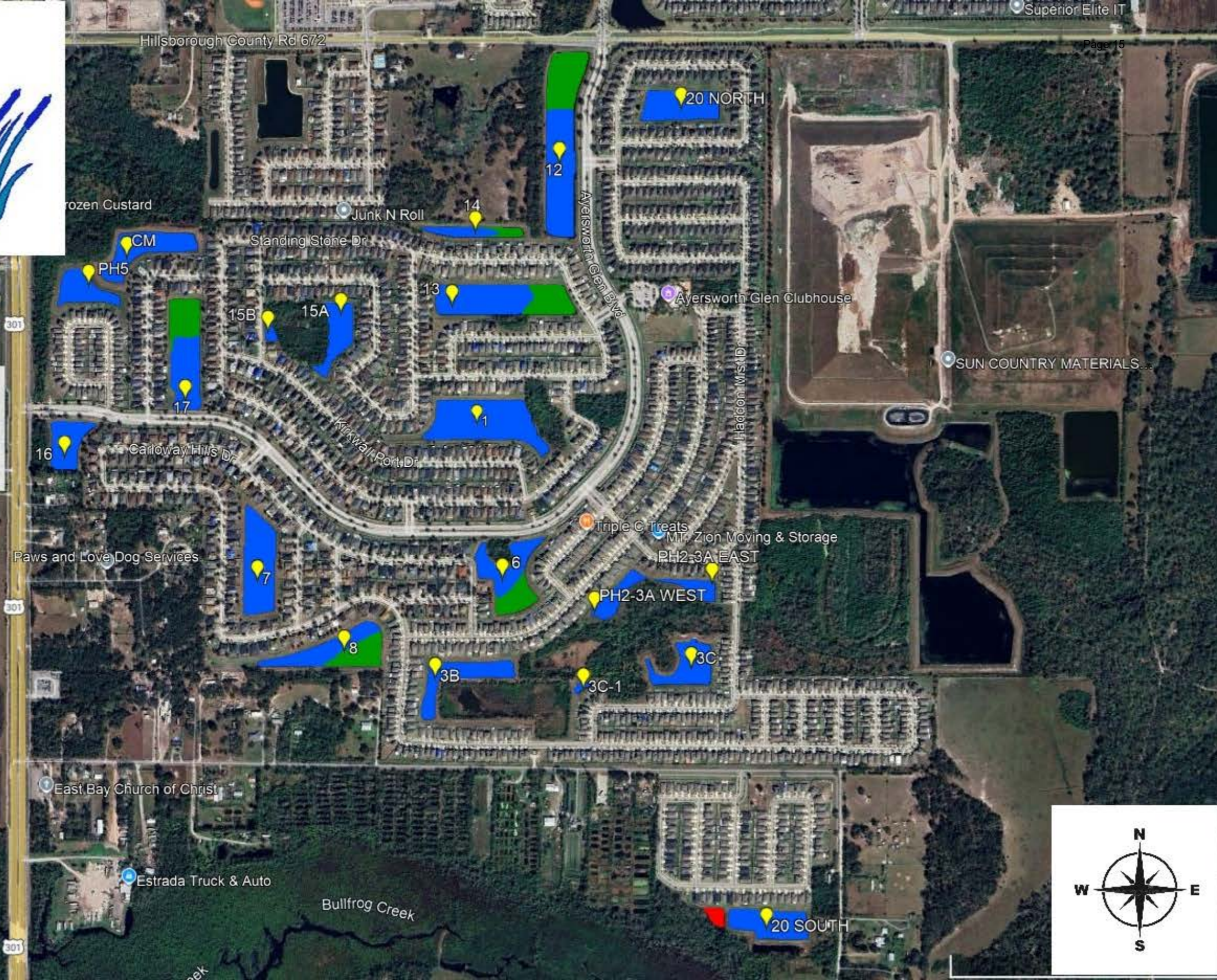


Highlands CDD

Site Map

Legend

- AAS DOES NOT SERVICE
- Littoral Area
- Pond





Highlands CDD

Field Inspection Report - April 2026

Monday, April 6 2026

Prepared For Board Of Supervisors

19 Items Identified

19 Items Incomplete

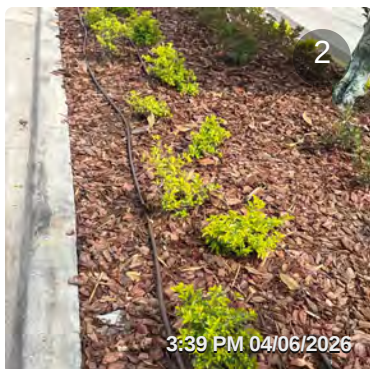
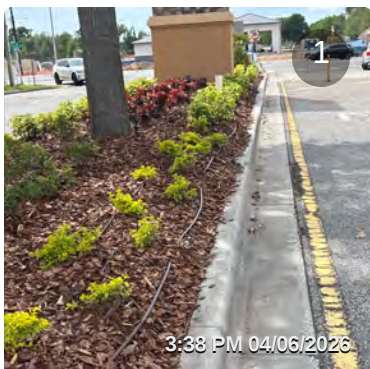
John Fowler

Inframark

Item 1

Assigned To: Pine Lake

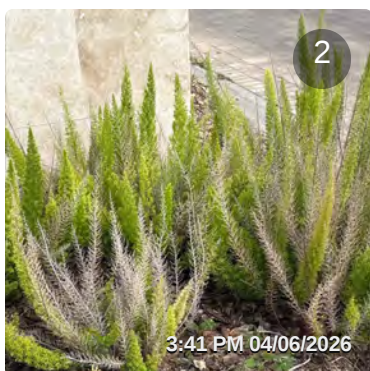
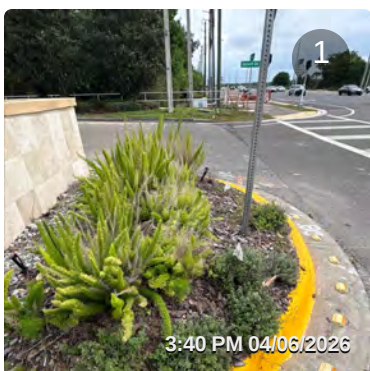
New plantings have been installed in the median island of Ayersworth Glen Blvd. Asking if we can bury these drip lines under the mulch?



Item 2

Assigned To: Pine Lake

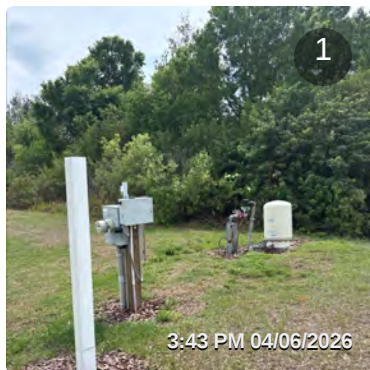
Diagnose and treat the Foxtail Ferns for possible spider mites at the bullnose of median on Ayersworth Glen Blvd. at 301 intersection. Remove any dead stalks within them.



Item 3

Assigned To: Board

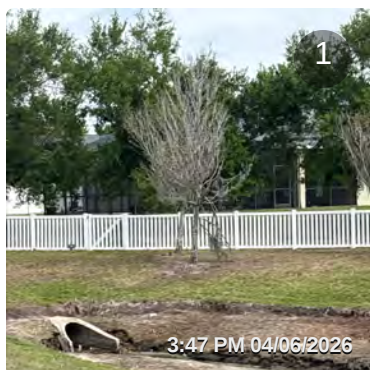
Asking if the board wants to consider installing a bed around irrigation clock and well by pond 16 as a screen. There is a vinyl fence post here so maybe a fence going in that I'm not sure about.



Item 4

Assigned To: Pine Lake

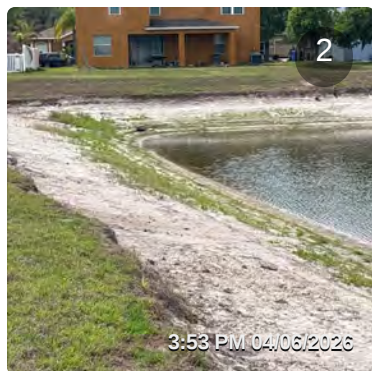
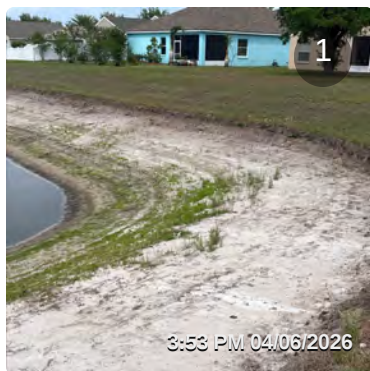
Need to remove a couple broken in a Red Maple, touching the ground, by pond 16.



Item 5

Assigned To: Advanced Aquatics

Treat non-desirable weeds along pond bank 7.



Item 6 REPEAT ITEM

Assigned To: Pine Lake

Need to clear and maintain vegetation along the CDD fence line behind pond 8 behind the houses of Carloway Hills Dr.



Item 7

Assigned To: Advanced Aquatics

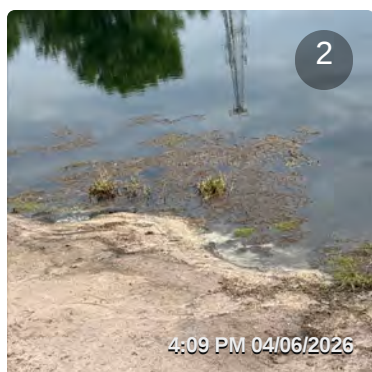
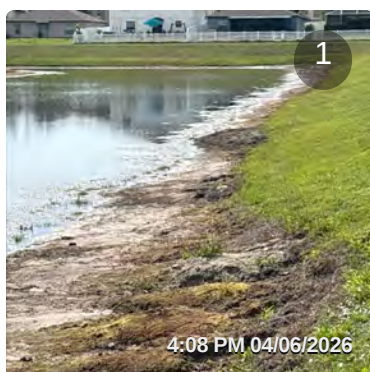
Pond 6 has been recently treated, observed by the dead material. There are a couple areas in need of retreating indicated by the photos below.



Item 8

Assigned To: Advanced Aquatics

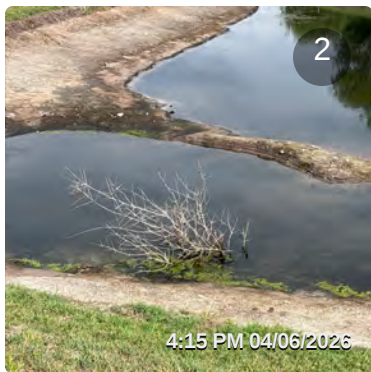
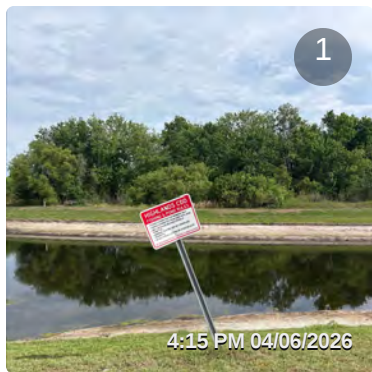
Noting small algae blooms starting to form along the edge of pond 3B.



Item 9

Assigned To: Maintenance and Advanced Aquatics

Need to straighten a community rules sign. Remove a small branch. Both at pond PH2-3A.



Item 10

Assigned To: Pine Lake

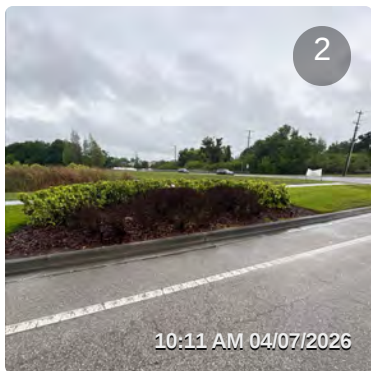
Appears there was work completed on the entrance and exit corners of Clyde Field Ct. and Ayersworth Glen Blvd. intersection. Will need sod here.



Item 11

Assigned To: Pine Lake

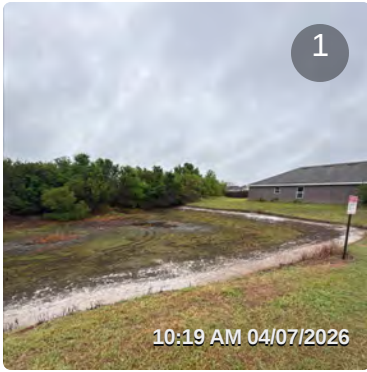
Need rejuvenation cutbacks for the shrubs at the entrance side of Ayersworth Glen Boulevard at 672 intersection.



Item 12

Assigned To: Pine Lake

Noting no water in pond 15B. Do need to ensure the sign is being weedeated around each service.



Item 13

Assigned To: Pine Lake

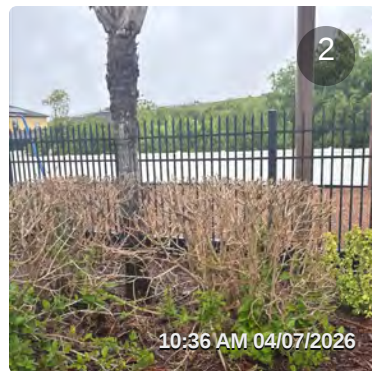
Areas of turf that need improvement on Ayersworth Glen Blvd. between Barley Field Dr. through the amenity center. Also asking if irrigation is working properly here?



Item 14

Assigned To: Pine Lake

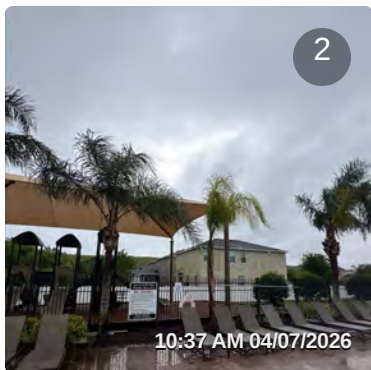
The Hibiscus at the community pool have been pruned, but asking if we should perform a more aggressive cut back?



Item 15

Assigned To: Pine Lake

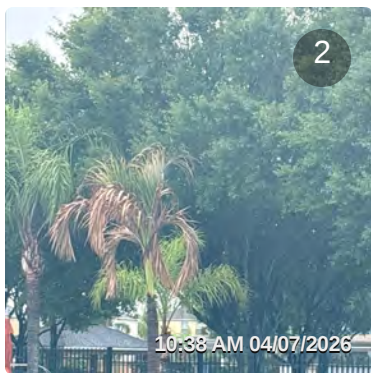
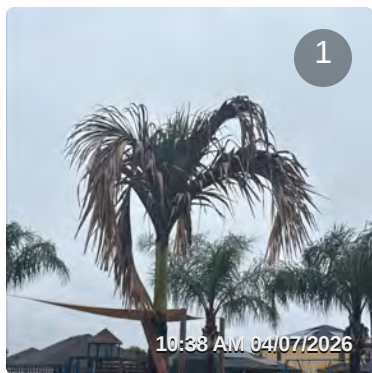
Noting one Queen Palm appears chlorotic at the backside of the pool. And sure this gets fertilized.



Item 16

Assigned To: Pine Lake

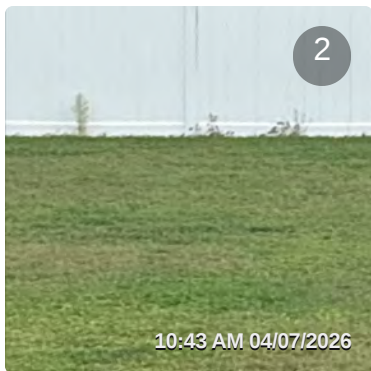
Noting the threat of frost has passed and I feel we can remove the dead fronds off the Christmas palms at the community pool deck.



Item 17

Assigned To: Pine Lake

It appears most of the weeds have been sprayed along the CDD fence at the field of the amenity area. Need to weedeat down the dead material.



Item 18

Assigned To: Maintenance

Waiting for a proposal to have the Styrofoam damaged signs by the pool area to be removed.



Item 19

Assigned To: Maintenance

Noting bottom poles have been installed at the dog park. Asking if they should be painted black to match the rest of it?





Proposal #8253

Highlands CDD - Summer Annual Rotation

Date 3/23/2026
Customer Kristee Cole | Inframark | 313 Campus Street | Celebration, FL 34747
Property Highlands CDD | 11102 Ayersworth Glen Blvd | Wimauma, FL 33598

Pine Lake Services, LLC would like to thank you for the opportunity to bid. We look forward to working with you on this project. If you have any questions, please feel free to contact us at any time at projects@pinelakeLLC.com or (813) 948-4736.

Install 200 annuals (impatiens) at each monument sign (400 total). These will be installed with different colored flowers on each tier of the signs. Install new soil before the annuals.

Plant Material Install

Plant Material Install

| Items | Quantity | Unit |
|--------------------------------|----------|-------------------|
| Summer annuals | 400.00 | EA |
| Topsoil | 2.00 | cuyd |
| Plant Material Install: | | \$2,386.00 |
| PROJECT TOTAL: | | \$2,386.00 |

Terms & Conditions

Terms & Conditions

Payment Terms

Any proposal exceeding \$5,000 for an enhancement to a Maintenance property, a 50% deposit will be required upon acceptance to schedule job. The remaining 50% balance will be due upon completion of job.

Payments made via credit card will be accepted up to \$4,750 and will include an additional 3% credit

card fee.

Interest will accrue on all invoices over thirty days old. Past due amounts will accrue interest at a rate of 1.5% per month (18% APR). Client agrees to pay any costs associated with collection, including but not limited to court and attorney's fees as additional sums owed.

Exclusions

The Following matters are excluded from the Work, unless specified in writing to the contrary:

This Proposal price is valid for thirty (30) days. We reserve the right to modify pricing after that time to reflect current market prices.

Site work is excluded unless specified in writing within the Proposal. Site should be at finished grade (within 1" of final grade), with all soils in sod and planting areas to be loose, not compacted, and ready to install landscape material. If site is not at finished grade, Contractor reserves the right to delay until site is properly prepared.

Removal of base material and/or aggregate material within all landscape planting areas, sod areas and other green space areas that impedes or impacts proper planting of plant material and sod.

Soil replacement where base material and/or aggregate material was removed for proper planting

Drainage: Should the Client's property be the lowest elevation in relation to surrounding property or buildings, the Contractor reserves the right to retain an expert to evaluate and propose drainage solutions. All costs for engineering services, as well as the actual drainage work will be at the Client's expense. Unless the Client has a detailed Topographical survey completed, the above clause may come into effect.

Soil, Sod and/or Mulch quantities are estimates only. They do not account for disturbed construction areas or other fluctuations. Invoices will reflect actual quantities used at proposed price per unit.

Conduit and connections for electrical, gas, and all other utilities and services

Site Unknowns: Including, but not limited to, sub-surface conditions/obstacles that create unforeseen labor, equipment, material, or disposal charges

MOT for temporary traffic control

Any Irrigation or utility trenching thru roads, road base, concrete, or rock will incur additional costs

Any cutting or repairing of any hard surface such as asphalt, concrete, pavers or curbs for irrigation or landscape

We need 72 hours' notice prior to road base material or concrete work is installed so that sleeves and/or road bores are installed

Backflow Connection

Water source for irrigation is based on specifications at the dedicated meter of the location marked on irrigation plan sheet. If a different location of the dedicated water source is established during construction a change order will be entered into to adjust for the costs associated with the new route for mainline and connections.

Man hours required to find installed buried irrigation sleeves or irrigation piping in areas where asphalt, concrete, curbs, or other hard surfaces are installed prior to completing the irrigation

system and where markings or stubs have been placed to show location of irrigation sleeves or piping and these markers have been damaged, buried, or removed by others.

Additional man hours required to maintain plant material and/or sod of a landscape and irrigation installation project that:

Has been started by Pine Lake Nursery and Landscape and/or its subcontractors and is interrupted, delayed, impeded, or prohibited, by others from being worked on continuously until the landscape and irrigation project is completed. Pine Lake Nursery and Landscaper and its subcontractors are excluded.

Upon completion of the landscape and irrigation installation project as specified in the landscape and irrigation plan sets is considered complete but will not be accepted as completed until the project as a whole is accepted as complete.

Existing tree preservation, barricading, pruning, root pruning, or inventory

Repairs to any erosion control measures that are damaged or inoperative prior to commencement of landscape and irrigation work

Any planting of sod or other ground cover as required by any municipality when construction of landscape and irrigation has ceased or been suspended for more than 30 days that is no fault of the landscape or irrigation contractor or subcontractors

Warranty on transplanted plant material from the project site

Warranty on plant material that is not rated to grow in established USDA plant hardiness growth zone(s)

Procedure for Extra Work, Changes and Escalation

If it shall become necessary for the Contractor to make changes in any designs, drawings, plans, or specifications for any part of the project or reasons over which we have no control, or we are put to any extra work, cost or expense by reason of any act or matter over which it has no control, the Customer will pay to the Contractor a fee for such changed or extra Work calculated on a time and materials basis. All changes to Work or pricing or the terms of this Agreement will be read and understood within the context and meanings of this Agreement unless stated explicitly to the contrary.

Change Order: The quantities or specifications of material as outlined in the Proposal could be adjusted at any time with approval in the form of a signed Change Order. Change Orders will be executed using current market prices

Escalation Clause

In the event of significant delay or price increase of material, equipment, or energy occurring during the performance of the contract through no fault of the Construction Manager, the Contract Sum, time of completion or contract requirements shall be equitably adjusted by Change Order in accordance with the procedures of the Contract Documents. A change in price of an item of material, equipment, or energy will be considered significant when the price of an item increases 5% percent between the date of this Contract and the date of installation

Warranty and Tolerances

Payments Received: The Warranty for the contract is only valid if payment is received in full on

acceptance of the work

Diligence: The Contractor agrees to carry out its Work diligently and to provide sufficient supervision and inspection of its staff and subcontractors and that its work will be of proper and professional quality, and in full conformity with the requirements of the contract

Competence: The Contractor warrants that it is competent to perform the Work and that it has the necessary qualifications including knowledge and skill with the ability to use them effectively.

Site Unknowns: It is the responsibility of the Client or the Client's Representative to fully inform the Contractor of all the information regarding site unknowns that may include difficult buried materials, cables, and pipes, tree stumps, drainage or water table issues, rock, and shale sub surfaces and/or other impediments, issues or factors that could otherwise impact the quality, cost and timeliness of project completion. Failure to notify the Contractor may lead to additional costs to the Client (at the Contractor's discretion) and schedule time not included in the proposal and may require changes in design and construction to overcome such problems – all for which the

Client will be responsible. Client can avoid such risks by permitting the Contractor to do appropriate soil and ground tests, review the site, and to secure additional required site information from appropriate government and other authorities.

Damaged Utilities: Should damage occur to utilities during construction, the Contractor is only liable for the cost of the repair. the Contractor is not liable in any way for inconvenience to the Client caused by damage to the utilities

Damage to neighbors buried utilities, on the Client's property, are the responsibility of the Client

Damage to installed material (plants, trees, sod, etc.) by foot traffic, machinery, equipment, other trades, owner neglect or acts of nature will be excluded from any warranty and will not be replaced at the cost of Contractor

Damage due to pest infestation is excluded from warranty and any damaged material will not be replaced at the cost of the Contractor. If, however, the Contractor has a separate maintenance contract with the client, pest control would fall under that contract and would be subject to those warranty parameters.

Damage due to improper watering after final acceptance will not be replaced at the cost of the Contractor

Material Tolerances

Wood: Pressure treated wood cannot be guaranteed against warp age, checking, or cupping.

Stone: Natural stone has color variations that vary from stone to stone. In addition, mineral deposits such as lime, iron, etc. can change the stone and even bleed. This is the nature of the product, and the Client accepts this as a natural and acceptable quality of the stone

Metal: Metal, which is not galvanized, is not guaranteed from rusting commencing immediately after installation

Concrete: Spider cracks (hairline stress-fractures) are considered a normal characteristic of all types of concrete. Concrete may crack substantially over time due to proximity of tree roots.

Warranty Time Period: The Contractor warrants all construction and installation for a period of one (1) year, providing that they have been maintained properly. All construction materials are



April 7, 2026

Highlands CDD March Irrigation Maintenance

Sprinkler Solutions of Florida was on site throughout the month of March conducting routine maintenance and monitoring site conditions. The ACC controller at the 301 entrance is inspected at least once a week to review the alarm status and station activity. The LTE communication module in the Balm controller is working as expected. Any new alarms are investigated as soon as possible, and proposals are sent to make the necessary repairs.

In addition to routine maintenance, the following issues were addressed:

- Repaired 3" mainline leak along Ayersworth, north of Stonegate.
- Repaired mainline leak at valve cluster off NW corner of Club House.
- Repaired mainline leak under Clyne Field.
- Located and installed new valve box on gate valve feeding well water to Club House irrigation.
- Installed new valve boxes on valves B57 and B58.
- Continued to monitor new plants and trees. When necessary, manually watered new plant material.
- With one day a week irrigation restrictions, the site is constantly being monitored for any hot spots and those are being addressed with hand watering.
- Due to the lack of rainfall, the controllers were never shut down.

According to the Florida Automated Weather Network (FAWN) operated by the University of Florida IFAS, the weather station in Balm received 3.23" of rainfall between March 1st and March 31st. This is above the historical Tampa Bay average of 2.52" and provided some temporary drought relief. The greatest daily rainfall was 1.16" and that occurred on both March 5th and March 15th. For the month of March, the total ET (water lost through plant transpiration and evaporation from the soil) was 3.87".

The Tampa Bay area is currently experiencing severe to extreme drought and annual rainfall is approaching 14" below average. On March 24th, the Southwest Florida Water Management District approved modified Phase 3 water shortage restrictions. This keeps the one day a week restrictions in place and reduces the watering window from 14 hours a day to 8 hours a day. Controllers are being adjusted as much as possible to achieve this window, but on a commercial site, eight hours is not much time. It may be necessary to apply for a variance to avoid violations from the county.



Mainline leak along Ayersworth



Mainline repair along Ayersworth



New valve box on gate valve for Club House



Leak under Clyne Field was the result of no glue



Mainline repair on south side of Clyne Field



Mainline repair on north side of Clyne Field



Sprinkler Solutions of Florida

License #: SCC131152611
 401 N. Parsons Ave Suite 106-A
 Brandon, FL 33510
 813-503-1228
 admin@ssofla.com

Estimate 68241

DRAFT

Highlands CDD: Highlands CDD
 11102 Ayersworth Glen Blvd
 Wimauma, FL 33598

Job Title: Investigate Pressure Switch
 on Pump Near 301

Date: Mar 6, 2026

Job Location: Highlands CDD

Expiration Date: Apr 5, 2026

Job Location Address: 11102
 Ayersworth Glen Blvd Wimauma, FL
 33598

Status: Draft

Notes:

Installed new pressure switch and liquid filled pressure gauge that had failed due to the hard freeze. Replaced pressure switch. Left pump off to ensure glued manifold David and Jaycob did about an hour before I got there had enough time to set up before pressurizing.

Investigate Pressure Switch on Pump Near 301

Item

Square D FSG2-40-60 Pressure Switch Standard 40 PSI/60 PSI

Square D FSG2-40-60 Pressure Switch Standard 40 PSI/60 PSI
 Model: 9013FSG24060

Liquid Filled Pressure Gauge compound

-30HG to 150 PSI 2.5 in. Liquid Filled Pressure Gauge
 Model: '21LB2C25NP3310

Pump Tech

Pump Tech

Item

Trip Charge Pump Tech

Trip Charge Pump Tech

Thank you for your business!

Kristee Cole

3.30.26

Total

\$422.79

Files



6 Files were uploaded to the report

[Click here to access](#)



Sprinkler Solutions of Florida

License #: SCC131152611
 401 N. Parsons Ave Suite 106-A
 Brandon, FL 33510
 813-503-1228
 admin@ssofla.com

Estimate 68338

ESTIMATE

Highlands CDD
 Ayersworth & Balm
 Wimauma, FL 33598

Job Title: Replace Pressure Switch
Job Location: Ayersworth & Balm Pump
Job Location Address: Ayersworth & Balm Wimauma, FL 33598

Date: Mar 30, 2026
Expiration Date: Apr 29, 2026
Status: Estimate

Notes:

While on site, it was discovered that the pressure switch on the pump at Ayersworth and Balm Rd needed to be replaced. This estimate is for to replace the pressure switch, liquid filled pressure gauge, time, and any additional materials. Actual cost will be billed after repair.

| Item | Unit Price | Quantity | Amount |
|---|------------|----------|----------|
| Trip Charge Pump Tech | \$135.00 | 1 | \$135.00 |
| Trip Charge Pump Tech | | | |
| Pump Tech | \$150.00 | 2 | \$300.00 |
| Pump Tech | | | |
| Pressure Switch 40 PSI/60 PSI | \$68.76 | 1 | \$68.76 |
| Square D FSG2-40-60 Pressure Switch Standard 40 PSI/60 PSI Model: 9013FSG24060 | | | |
| Liquid Filled 0-200 Pressure Gauge | \$39.38 | 2 | \$78.76 |
| 2.5 in. Liquid Filled Pressure Gauge 0 PSI - 160 PSI Model: 21LB2C25NP1212 | | | |

Thank you for your business!

Kristee Cole

3.30.26

Total

\$582.52



Sprinkler Solutions of Florida

License #: SCC131152611
 401 N. Parsons Ave Suite 106-A
 Brandon, FL 33510
 813-503-1228
 admin@ssofla.com

Estimate #68325

SCHEDULED

Highlands CDD

Date: Mar 23, 2026

Expiration Date: Apr 22, 2026

Status: Scheduled

Notes:


Repair 3" mainline along south side of Clyne Field Court. This is in an area where residents often park to pick up their kids from the school bus. Given the location, there is a chance the leak could be in the sleeve crossing the road.

Clyne Field Court Mainline Repair

Repair mainline leak along south side of Clyne Field Court

| Item | Unit Price | Quantity | Amount |
|--|------------|----------|------------|
| Misc | \$9,000.00 | 1 | \$9,000.00 |
| Parts and labor to repair mainline leak along south side of Clyne Field Court, between Ayersworth and Alistar Manor. | | | |
| Description | \$0.00 | 1 | \$0.00 |
| Actual Cost to be billed on final Invoice | | | |

Thank you for your business!

Signed by:

 69155831A236429...

Total **\$9,000.00**



Sprinkler Solutions of Florida

License #: SCC131152611
 401 N. Parsons Ave Suite 106-A
 Brandon, FL 33510
 813-503-1228
 admin@ssofla.com

Estimate 68378

ESTIMATE

Highlands CDD
 11102 Ayersworth Glen Boulevard
 Wimauma, Florida 33598

Job Title: Replace Round Valve Box Lid
Job Location: Clubhouse
Job Location Address: 11102
 Ayersworth Glen Boulevard Wimauma,
 Florida 33598

Date: Apr 3, 2026
Expiration Date: May 3, 2026
Status: Estimate

Notes:

Replace missing valve box lid reported by Brittany near dog park. Valve is currently marked by an orange safety cone.

Replace missing valve box lid

Replace missing 10" round valve box lid near dog park

Item

10" round valve box lid - green

10" round valve box lid only

Tech 3

Irrigation Tech

Thank you for your business!

Kristee Cole 4.7.26

Total **\$149.85**



Sprinkler Solutions of Florida

License #: SCC131152611
 401 N. Parsons Ave Suite 106-A
 Brandon, FL 33510
 813-503-1228
 admin@ssofla.com

Estimate 68379

ESTIMATE

Highlands CDD
 Loch Lauren Way
 Wimauma, Florida 33598

Job Title: Hung Valve on Loch Lauren
Job Location: Loch Lauren Way
Job Location Address: Loch Lauren Way Wimauma, Florida 33598

Date: Apr 3, 2026
Expiration Date: May 3, 2026
Status: Estimate

Notes:

Responded to request from Brittany regarding a hung valve at Loch Lauren

Locate and shut down hung valve near Lock Lauren

Replace valve for zone 56 that is not closing all the way

Item

2" PGV Valve

Hunter PGV Globe/Angle Valve Plastic 2 in. w/ Flow Control Female x Female
Model: 'PGV201

3MDBR-Y6 Direct Burial Splice Kit

3M DBR-Y6 Direct Bury Splice Kit DBR/Y-6 (Bulk) 600V
Model: '270672

Tech 3

Irrigation Tech

Thank you for your business!

Kristee Cole

4.8.26

Total

\$697.93

Monthly Manager's Report – Highlands CDD 4/7/2026



**Highlands CDD
Ayersworth Glen
11102 Ayersworth Glen Blvd.
Wimauma, FL 33598
813-633-3322**

- Assisted 207 residents with Key Fobs for Amenities.
- Added 22 residents to email list.
- Completed 2 events, brought in \$500
- Completed community drive through weekly.
- Marc Security performed regular security duties.
- Performed regular maintenance duties daily.
- Grand Reopening Bash complete.
- Annual Easter Egg Hunt complete.
- Holiday Lighting Survey complete.

Vendors On Site

- **Xecutive Pools**
- **Sprinkler Solutions of Florida**
- **Pine Lake**
- **Advanced Aquatic**
- **Florida Fountain Maintenance**
- **Complete IT**
- **ST.6 Security**
- **Marc Security**



2026 Holiday Decor 2026 Holiday Decor (Version 2) Expires 6/1/2026

Highlands - Ayersworth (Billing)

11102 Ayersworth Glen Blvd
Wimauma, FL 33598
awgclubhouse@gmail.com
[\(813\) 505-2928](tel:(813)505-2928)

Trimmers Holiday Decor

patrick@trimmershd.com
[\(813\) 545-4782](tel:(813)545-4782)

Highlands - CDD (Site)

11102 Ayersworth Glen Blvd
Wimauma, FL 33598

Features

| | |
|--|-------------------|
| <input checked="" type="checkbox"/> 301 Entrance | \$0.00 |
| <p style="text-align: right;">Added</p> | |
| <input checked="" type="checkbox"/> 72" Wreaths on Towers Install 3- 72" lighted wreaths with bows (red and gold bows) on each of the towers (1 on each of 3 towers) | \$1,050.00 |
| <p style="text-align: right;">Added</p> | |
| <p>72in Lit Wreath (WW)</p> | |
| <p>Red Bow 36"</p> | |
| <input checked="" type="checkbox"/> Snowflakes in Oak Tree Install 15- lighted snowflakes in the oak tree behind the middle monument (8- 24" snowflakes and 7- 36" snowflakes) | \$1,660.00 |
| <p style="text-align: right;">Added</p> | |
| <p>24" WW Snowflakes</p> | |
| <p>36" WW Snowflakes</p> | |
| <input checked="" type="checkbox"/> Lit Garland on sign Install lighted garland with bows across the top of the monument sign | \$340.00 |
| <p style="text-align: right;">Added</p> | |

Pre Lit Garland (WW Lights - 9')

Trimmers Bows

Light trunk of Magnolia Tree \$300.00

Install warm white mini lights on the trunk of 1- Magnolia Tree next to the oak tree (center island magnolia)

Added

Warm White Coaxial Plugs

Balm Entrance \$0.00

Added

Snowflakes in Oak Tree \$1,380.00

Install 15- lighted snowflakes in the oak tree behind the middle monument (8- 24" snowflakes and 7- 36" snowflakes)

Added

24" WW Snowflakes

36" WW Snowflakes

Lit Garland on sign \$120.00

Install lighted garland with bows across the top of the monument sign

Added

Pre Lit Garland (WW Lights - 9')

Trimmers Bows

Clubhouse Entrance \$0.00

Added

Lit Garland on sign \$425.00

Install lighted garland with bows across the top of both sides of the monument sign

Added

Pre Lit Garland (WW Lights - 9')

Trimmers Bows

| | |
|---|------------|
| <input checked="" type="checkbox"/> Clubhouse Exterior | \$0.00 |
| | Added |
| <input checked="" type="checkbox"/> Lit Garland on Entrance | \$930.00 |
| Install lighted garland with bows on 3 sides of the front entrance to the clubhouse | Added |
| Pre Lit Garland (WW Lights - 9') | |
| Trimmers Bows | |
| <input checked="" type="checkbox"/> C9 lights on Clubhouse | \$240.00 |
| Install c9 lights across the front on both sides of the entrance | Added |
| C9 - WARM WHITE | |
| <input checked="" type="checkbox"/> Wreaths | \$165.00 |
| Install 1- wreath under the lights on the front 2 columns | Added |
| 36" Unlit Wreath | |
| Trimmers Bows | |
| <input checked="" type="checkbox"/> Wreath | \$165.00 |
| Install 1- wreath in the center of gable above the entrance | Added |
| 36" Unlit Wreath | |
| Trimmers Bows | |
| <input checked="" type="checkbox"/> Light trunks of Magnolia Trees | \$1,000.00 |
| Install warm white mini lights on the trunks of 4- Magnolia Trees in front of the Clubhouse | Added |
| Warm White Coaxial Plugs | |
| <input checked="" type="checkbox"/> Lights in Bushes | \$200.00 |

Install lights in 2- tall bushes in front of the clubhouse Added

GREEN 50ct 6" Spacing - 5mm

6 Neighborhood Entrances \$0.00

Added

Lit Garland on sign \$2,200.00

Install lighted garland with bows between the columns on both sides of the sign Added

Pre Lit Garland (WW Lights - 9')

Trimmers Bows

C9 lights on columns of signs \$800.00

Install c9 lights on top of both columns around both signs Added

C9 - WARM WHITE

Interior Decor \$0.00

Added

9' Christmas Tree \$2,850.00

Install 1- 9' Christmas Tree with lights, decor, and fake presents (this tree will be changed to red, white and silver for 2026) Added

9' Red & Green Tree

Decorated Garland \$250.00

Install decorated garland above the kitchen counter Added

Floral Decor

Pre Lit Garland (WW Lights - 9')

| | |
|---|--------------|
| <input checked="" type="checkbox"/> Additional decor added in 2023 | \$0.00 |
| | Added |

| | |
|--|--------------|
| <input checked="" type="checkbox"/> Starburst in Tree | \$3,000.00 |
| Install Warm white starburst in 6- Magnolia Trees in front of the towers (10 starburst per tree - 60 total) --- CHANGE FROM COOL WHITE TO WARM WHITE | Added |
| 24" WW Spritzers | |

Pricing

| | |
|-----------------|-------------|
| Pricing | |
| Subtotal | \$17,075.00 |
| Tax | \$0.00 |
| Total | \$17,075.00 |

Terms & Conditions

**PLEASE NOTE: PLEASE VERIFY
YOUR RECORDS MATCH OUR
CORRECT BILLING ADDRESS.
2234 LITHIA CENTER LANE
VALRICO, FL 33596**

- Contract will automatically renew unless notification by either party by April 1st following decorating season.
- Please have palms trimmed prior to October 1st.
- Trimmers Holiday Decor retains ownership of all merchandise.
- All lighting will be commercial grade LED lighting.

- Customer is responsible for working power outlets.
- Customer agrees to make sure irrigation is turned OFF during the time the lights are on. This is usually from dusk to dawn. If customer fails to do so, this will trip the breakers. We will not be responsible for lights not working due to irrigation running at this time.
- Customer is responsible for informing any landscapers when the lights are installed so they can avoid damaging lights or cords. We are not responsible for these companies causing damage to the material, and there will be an extra service charge to replace any damaged material.
- Installation by December 10th (Lighting installs begin by October 1st, Greenery begins November 1st).
- Removal of decor by January 20th (Lighting may come down after the 20th, but all greenery and visible decor will be removed by the 20th).

Service Includes:

- *Installation of Lighting
- *Service calls
- *Take down and storage

-For all contracts signed by May 1st, 50% Deposit due on June 1st and final 50% will be due December 1st.

-For all contracts signed between May 2nd and September 31st, 50% deposit due within 30 days of signed contract and the final 50% payment due December 1st.

-For all contracts signed after October 1st, payment will be due in full prior to installation.

5% late fee for payment received later than 15 days after due date.



LLS Tax Solutions Inc.
 1645 Sun City Center Plz.,
 #5027
 Sun City Center, FL 33571
 Telephone: 850-754-0311
 Email: liscott@llstax.com

April 2, 2026

Highlands Community Development District
 c/o Inframark Infrastructure Management Services
 5645 Coral Ridge Dr. #407
 Coral Springs, Florida 33076

Thank you for choosing LLS Tax Solutions Inc. (“LLS Tax”) to provide arbitrage services to Highlands Community Development District (“Client”) for the following bond issue. This Engagement Letter describes the scope of the LLS Tax services, the respective responsibilities of LLS Tax and Client relating to this engagement and the fees LLS Tax expects to charge.

- \$4,875,000 Highlands Community Development District (Hillsborough County, Florida) Special Assessment Bonds (Assessment Area 3A Project), Series 2016

SCOPE OF SERVICES

The procedures that we will perform are as follows:

- Assist in calculation of the bond yield, unless previously computed and provided to us.
- Assist in determination of the amount, if any, of required rebate to the federal government.
- Issuance of a report presenting the cumulative results since the issue date of the issue of bonds.
- Preparation of necessary reports and Internal Revenue Service (“IRS”) forms to accompany any required payment to the federal government.

As a part of our engagement, we will read certain documents associated with each issue of bonds for which services are being rendered. We will determine gross proceeds of each issue of bonds based on the information provided in such bond documents. You will have sole responsibility for determining any other amounts not discussed in those documents that may constitute gross proceeds of each series of bonds for the purposes of the arbitrage requirements.

TAX POSITIONS AND REPORTABLE TRANSACTIONS

Because the tax law is not always clear, we will use our professional judgment in resolving questions affecting the arbitrage calculations. Unless you instruct us otherwise, we will take the reporting position most favorable to you whenever reasonable. Any of your bond issues may be selected for review by the IRS, which may not agree with our positions. Any proposed adjustments are subject to certain rights of appeal. Because of the lack of clarity in the law, we cannot provide assurances that

the positions asserted by the IRS may not ultimately be sustained, which could result in the assessment of potential penalties. You have the ultimate responsibility for your compliance with the arbitrage laws; therefore, you should review the calculations carefully.

The IRS and some states have promulgated “tax shelter” rules that require taxpayers to disclose their participation in “reportable transactions” by attaching a disclosure form to their federal and/or state income tax returns and, when necessary, by filing a copy with the Internal Revenue Service and/or the applicable state agency. These rules impose significant requirements to disclose transactions and such disclosures may encompass many transactions entered into in the normal course of business. Failure to make such disclosures will result in substantial penalties. In addition, an excise tax is imposed on exempt organizations (including state and local governments) that are a party to prohibited tax shelter transactions (which are defined using the reportable transaction rules). Client is responsible for ensuring that it has properly disclosed all “reportable transactions” and, where applicable, complied with the excise tax provision. The LLS Tax services that are the subject of this Engagement Letter do not include any undertaking by LLS Tax to identify any reportable transactions that have not been the subject of a prior consultation between LLS Tax and Client. Such services, if desired by Client, will be the subject of a separate engagement letter. LLS Tax may also be required to report to the IRS or certain state tax authorities certain tax services or transactions as well as Client’s participation therein. The determination of whether, when and to what extent LLS Tax complies with its federal or state “tax shelter” reporting requirements will be made exclusively by LLS Tax. LLS Tax will not be liable for any penalties resulting from Client’s failure to accurately and timely file any required disclosure or pay any related excise tax nor will LLS Tax be held responsible for any consequences of its own compliance with its reporting obligations. Please note that any disclosure required by or made pursuant to the tax shelter rules is separate and distinct from any other disclosure that Client might be required to or choose to make with its tax returns (e.g., disclosure on federal Form 8275 or similar state disclosure).

PROFESSIONAL FEES AND EXPENSES

Our professional fees for the services listed above for the three annual bond years beginning February 16, 2026, through the period ending February 15, 2029, is \$1,500, which is \$500 each year. We will bill you upon completion of our services. Our invoices are payable upon receipt. Additionally, you may request additional consulting services from us upon occasion; we will bill you for these consulting services at a beforehand agreed upon rate.

Unanticipated factors that could increase our fees beyond the estimate given above include the following (without limitation). Should any of these factors arise we will alert you before additional fees are incurred.

- Investment data provided by you is not in good order or is unusually voluminous.
- Proceeds of bonds have been commingled with amounts not considered gross proceeds of the bonds (if that circumstance has not previously been communicated to us).
- A review or other inquiry by the IRS with respect to an issue of bonds.

The Client (District) has the option to terminate this Agreement within ninety days of providing notice to LLS Tax Solutions Inc. of its intent.

ACCEPTANCE

You understand that the arbitrage services, report and IRS forms described above are solely to assist you in meeting your requirements for federal income tax compliance purposes. This Engagement Letter constitutes the entire agreement between Client and LLS Tax with respect to this engagement, supersedes all other oral and written representations, understandings or agreements relating to this engagement, and may not be amended except by the mutual written agreement of the Client and LLS Tax.

Please indicate your acceptance of this agreement by signing in the space provided below and returning a copy of this Engagement Letter to us. Thank you again for this opportunity to work with you.

Very truly yours,
LLS Tax Solutions Inc.

AGREED AND ACCEPTED:
Highlands Community Development District

By: Linda L. Scott

Linda L. Scott, CPA

By: _____

Print Name _____

Title _____

Date: _____



Quote 100249 Page 51

Date: 3/30/2026

Page: 1 of 1

Highlands CDD
Attention: Brittany West

Job: Highlands CDD
11102 Ayersworth Glen Blvd
Wimauma FL 33598
Mobile: 813 505 2928
Email: awgclubhouse@gmail.com

| Quantity | Description | Size | Area | Rate | Amount |
|--------------------------|---|----------------------------|--------|----------|----------|
| 1 | Install mirror with the following descriptions: -1/4" Clear Mirror Installed (Split into 4-5 panes) - Polished Edges - Professional installation included Lead time: 10-14 days Includes removal and disposal of existing mirror | | | 2,790.00 | 2,790.00 |
| <input type="checkbox"/> | 1 x 1/4" Mirror Clear Annealed Flat Polish Oversize Surcharge | 220" x 84" 608" (2L 2S) | 128.33 | | |

[Click here to view and accept the quote online.](#)

50% Deposit required to proceed with order, remaining balance is due once installation is completed for the invoiced item. No claims after 30 days. All sales are final. Special/Custom orders will be made per customer's specifications. All special/custom orders are non-refundable, non-returnable, and no exchanges will be accepted.

I understand GlassPro Services company policy and I agree with the sales price and the information provided on this Quote 100249.

Signature..... Date/...../ 20.....

Upon acceptance of the above you agree that on all past due accounts, purchaser will be responsible for interest at maximum legal rate, plus any reasonable collection fees and/or attorney's fees.

| | | |
|---|-----------|-------------------|
| This quotation is valid for 30 days from the date of issue. Balance is due on delivery or pickup. A 50% deposit is due at the time of acceptance and must be paid before any work can commence. 50% (\$1,395.00) We accept Amex, Visa, Mastercard, Discover, Check, and Cash. | Subtotal: | 2,790.00 |
| | Total: | \$2,790.00 |

MINUTES OF MEETING
HIGHLANDS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Highlands Community Development District was held on Wednesday, March 18, 2026, and called to order at 6:00 p.m., at the Ayersworth Glen Clubhouse, located at 11102 Ayersworth Glen Blvd., Wimauma, FL 33598.

Present and constituting a quorum were:

| | |
|--------------------|-----------------------------------|
| Kangelia Baxter | Board Supervisor, Chair |
| Mark Bouthot | Board Supervisor, Vice Chair |
| Joanna Pharo | Board Supervisor, Asst. Secretary |
| Orlando Echevarria | Board Supervisor, Asst. Secretary |
| Trang Chu | Board Supervisor, Asst. Secretary |

Also present were:

| | |
|-----------------|--|
| Kristee Cole | District Manager, Inframark |
| Dan Lewis | District Counsel, Persson, Cohen, Mooney, Fernandez & Jackson, P.A. |
| Brittany West | Onsite Manager, Inframark |
| Jacob Adams | Representative, Advanced Aquatic |
| Epi Carvajal | Representative, PineLake |
| Patrick Baldwin | Representative, PineLake |
| Gail Huff | Representative, Sprinkler Solutions of Florida |
| John Fowler | Field Inspection, Inframark |
| Diana Kapatsyna | District Admin Assistant, Inframark |

Audience Members

FIRST ORDER OF BUSINESS Call to Order and Roll Call

The meeting was called to order at 6:00 p.m., and a quorum was established.

SECOND ORDER OF BUSINESS Approval of the Agenda

| |
|---|
| On MOTION by Ms. Baxter, seconded by Mr. Bouthot, with all in favor, the Board approval the March 18, 2026, Final Agenda. 5-0 |
|---|

THIRD ORDER OF BUSINESS Audience Comments

There were audience comments regarding minor repairs, including patching holes from old cameras, bidding requirements and concerns about event catering and low RSVP attendance.

FOURTH ORDER OF BUSINESS Staff Reports

48 **A. Accounting Staff Report**
49 The Staff Accountant was unable to attend the meeting.
50

51 **B. Aquatics Inspection Report**
52 Mr. Adams presents his report to the Board. It was noted that submerged weeds
53 and algae growth was observed in several ponds, including Pond 13 and Pond
54 3B. Treatment has been performed and monitoring will continue. The report will
55 be provided at the next meeting. There were no further questions.

56 **C. Field Inspection Report**
57 Mr. Fowler presented report to the Board. There were no further questions.

58 **D. Landscape Report**
59 **1. Consideration of Viburnum Proposal**
60 Mr. Baldwin announced the new point of contact for Pine Lake. The Board
61 reviewed the
62 Viburnum proposal.
63

On MOTION by Ms. Baxter, seconded by Mr. Bouthot, with all in favor, the Board approved the Viburnum Proposal in the amount of \$13,700. 5-0

64
65 **2. Consideration of Pool Landscape Bed Proposal**
66 Tabled until April meeting, pending updated numbers.
67

68 **E. Irrigation Report**
69 Ms. Huff provided her report. The Board question followed.
70 Ms. Cole mentioned that irrigation proposals approved outside of the meeting would
71 be added to the agenda for ratification going forward, just so the Board has a clearer
72 idea of how much is being spent on irrigation repairs.
73

74 **F. District Engineer**
75 No report was provided.
76

77 **G. District Counsel**
78 No report was provided.
79

80 **H. District Manager**
81 Ms. Cole informed the Board that Budget discussions will begin in April 2026 and
82 approve the Proposed Budget in May 2026. Ms. Cole asked the Board to begin
83 considering potential changes to the current budget in advance of upcoming budget
84 discussions.
85 Ms. Cole informed the Board of the next meeting scheduled to be held on April 15,
86 2026.
87

88 **I. Onsite Manager**
89 **1. Onsite Manager Report**
90 Ms. West informed the Board of the following:
91

- In the month of February 2026, we assisted 675 residents for amenities
- Routine maintenance, security and weekly inspectors performed.

92
93

- 94 • Easter Egg Hunt event will be on April 4, 2026.
95 • Internet service concerns were discussed, including compatibility and
96 speed limitations.
97

98 The Board recommended having the provider assess service requirements prior
99 to making any upgrades.
100

On MOTION by Ms. Pharo, seconded by Ms. Chu, with all in favor, the Board agreed that any scheduling changes would be discussed outside of the meeting to ensure adequate coverage with the pool now open. 5-0

101
102 **FIFTH ORDER OF BUSINESS Business Items**

103
104 **A. Discussion of Holiday Lighting**

105 The Board was asked to provide feedback regarding holiday lighting preferences.
106 Ms. West will send an email to the community as well to obtain feedback and let
107 the Board know so she can obtain proposals at the April 2026 meeting for review.
108

109 **B. Discussion of Residents Request**

110 A resident requests a rental from Saturday through Sunday. The Board requested that
111 the resident
112 provide the COI for her company and submit two deposits and payments for each time
113 slot.
114

115 **SIXTH ORDER OF BUSINESS Business Administration**

116 **A. Consideration of Minutes from the Meeting held on February 18, 2025**
117

On MOTION by Ms. Baxter, seconded by Ms. Pharo, with all in favor, the Board approved the minutes from February 18, 2026. 5-0

118
119 **B. Consideration of February 2026 Check Register**
120

On MOTION by Ms. Baxter, seconded by Ms. Chu, with all in favor, the February 2026 Check Register was approved, as presented. 5-0

121
122 **C. Ratification of the FY2025 Final Audit**
123

On MOTION by Ms. Baxter, seconded by Ms. Chu, with all in favor, the FY2025 Final Audit was ratified, as presented. 5-0

124 **SEVENTH ORDER OF BUSINESS Supervisor Requests**

125 Ms. Pharo apologized for not making the pool party, noted low attendance and food waste,
126 and suggested using food trucks to better control costs.
127 Mr. Bouthot and Ms. Baxter discussed challenges with RSVP accuracy, low attendance,
128 food waste and high catering costs and considered alternative approaches such as food
129 truck and budget limits for future events.
130
131

132 **EIGHTH ORDER OF BUSINESS** **Audience Comments**

133
134 There were comments regarding the distinction between HOA and CDD responsibilities, the
135 fitness center incident and the timeline for the shade installation.
136

137 **NINTH ORDER OF BUSINESS** **Adjournment**

138

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| On MOTION by Ms. Baxter, seconded by Mr. Bouthot, with all in favor, the meeting was adjourned at 7:26 p.m. 5-0 |
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Secretary / Assistant Secretary

Chair / Vice Chair